



ACADEMIC EXCELLENCE REDEFINED
American University of Ras Al Khaimah

Syllabus for IBFN 303
Room No:
Course Class Timings:

I. Instructor Information:

Name:
Office Hours:
Email:

II. Course: IBFN 303 – Islamic Commercial & Investment Banking (3:3:0)

Course Credit Hours: 3
Pre-requisites: FNAN 301

III. Course Description:

The course deals with key commercial and investment operations of Islamic banks and looks at the inter-play between conventional and Islamic financial Institutions.

IV. Course Materials and Basic Resources:

Textbook:

Islamic Investment Banking: Emerging Trends, Developments and Opportunities (2010);
Sohail Jaffer; ISBN – 9781843746607

Other books:

Handbook of Islamic Banking; M. Kabir Hassan & Mervyn K. Lewis (2009); ISBN -
9781848444737

Islamic Money and Banking: Integrating Money in Capital Theory; Wiley Finance (2009);
Iraj Toutouchian & M. Kabir Hassan; ISBN – 9780470823194

V. Course Goals and Student Learning Outcomes

Goal:

The course will teach students about the retail, commercial and investment operations carried out by Islamic Banks. It also clarifies the key differences between standard and Islamic Banking operations

Student Learning Outcomes:

At the end of the course the student should be able to:

SLO 1	Describe the structures, and role of Sukuk in Islamic capital markets
SLO 2	Describe the key retail, commercial and investment operations carried out by Islamic Banks
SLO 3	Explain Islamic banking laws governing trading of fiat currencies
SLO 4	Describe Islamic Banking approaches to managing default in payment
SLO 5	Explain procedures for the settlement of debts and dealing with documentary credit

VI. Weekly Topics and Assignments

Tentative Schedule

Week	Topics/In-Class Activities	Assessment Due Dates	SLO
Week 1	Course Introduction and initial concepts for Islamic banking		1
Week 2	Banking implementations of Islamic Financial Systems; Traditional Islamic banking structure and operations		1,2
Week 3	Bank financing methods under Shariah Law	Quiz	1,2,3
Week 4	Islamic banking laws governing trading of		1,2,3

	fiat/paper currencies		
Week 5	The Role of National/Central Banks in Islamic Banking; Dealing with foreign exchange	Assignment #1 – discussion paper regarding Islamic banking operations involving fiat currencies	1,2,3
Week 6	Islamic mode of contracts affecting banking operations, including - valid, voidable (fa'asid), void (batil), commutative, non-commutative, and uqood-e-mu'awadha contract states.	Quiz	2,3,4,5
Week 7	Islamic banking operations - Asset-backed financing, letter of guarantees; use of fee based services.		
Week 8	Midterm Exam Review Mid Term Exam		
Week 9	Utilization of Musharakah accounts; Project financing approaches		2,3,4,5
Week 10	Handling imports and exports in Islamic Banking; Musharakah for raising working capital	Assignment #2 – Report on how Musharakah is used by Islamic Banks	
Week 11	Internal Shariah controls; Shariah compliance rules and selection of Shariah-compliant modes of financing	Quiz	2,3,4,5
Week 12	Dealing in shares, in Islamic Banks		2,3,4,5

Week13	Sukuk - its development, types, structures, role in Islamic capital markets	Assignment #3 – Case study on using different modes of Islamic Bank financing	1,2,3,4,5
Week` 14	Islamic banking procedures for the settlement of debts and dealing with documentary credit; managing payment defaults.		2,3,4,5
Week15	Islamic Bank commercial paper instruments - possession (qabd), qard (loan), sale of commercial, concession contracts syndicated financing and combination of contracts		1,2,3,4,5
Week 16	FINAL EXAM		

VII. Evaluation of Learning

The grade breakdown is as follows:

Methods	Dates	Weights
Class Participation	Continuous assessment throughout the semester	10%
Quiz	Weeks 3, 6 & 11	10%
Assignments	Weeks 5, 10 & 13	30%
Mid Term Exam	Week 8	20%
Final Exam	Week 16	30%

Mapping of Learning outcomes and assessments

Assessment Tool	Grade	Mapping with Course Learning
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	Weightage	Outcomes				
		1	2	3	4	5
Assignment #1	10%	x	x	x		
Assignment #2	10%		x	x	x	
Assignment # 3	10%		x	x	x	x
Quiz	10%	x	x	x	x	
Mid Term Exam	20%	x	x	x		
Final Exam	20%	x	x	x	x	x
Class Discussion/ Participation	10%	x	x	x	x	x

VIII. Grading System and Scale

University course work is measured in terms of quantity and quality. A credit normally represents one hour per week of lecture or recitation or not fewer than two hours per week of independent or laboratory work throughout a semester. The number of credits is a measure of quantity. The grade is a measure of quality. The university system for undergraduate grading is as follows:

Grade	Percentage Scores	Grade Points
A	90-100	4.0
B+	85-89	3.5
B	80-84	3.0
C+	75-79	2.5
C	70-74	2.0
D+	65-69	1.5
D	60-64	1.0
F	0-59	0

IX. Methodologies for Teaching and Learning:

Student's performance will be assessed based on Assignments (applying the knowledge gained, and contextualized to the region), Quizzes, Mid-Term and Final Examinations as mentioned in the course calendar. Class participation and doing class assignments is a compulsory part of this course and these will also be used to assess student's performance throughout the course period.

X. Relevant Policies

Relevant policies [Except for the policy on academic misconduct, the inclusion of the following is only suggested and is at the discretion of the instructor].

A. Academic Misconduct. A. Academic Misconduct:

The Honor Code and Honor System

The Honor Code is an integral part of university life. Students are responsible, therefore, for understanding the code's provisions. Cheating and attempted cheating, plagiarism, lying, and stealing of academic work and related materials constitute Honor Code violations. In the spirit of the code, a student's word is a declaration of good faith acceptable as truth in all academic matters. To maintain an academic community according to these standards, students and faculty must report all alleged violations to the Honor Committee.

AURAK expects its students to uphold high standards of academic integrity and conduct. In particular, students are required to:

- Attend classes regularly and punctually.
- Be actively involved in class discussions and other course related classroom activities.
- Complete assignments on time.
- Meet the requirements for course and program completion.
- Abide by high standards of academic integrity, ethics, and honesty.
- Refrain from cheating on homework and examinations, plagiarizing other people's work by submitting it as their own, or any other forms of academic dishonesty.
- Adhere to the published test or examination rules and regulations.
- Make every effort to maintain good academic standing.

Given the internet and easy access to information and knowledge sources, the University is committed to students' learning in an ethical manner. For all academic assignments, project work, and presentations, students need to ensure that due acknowledgement is given to the source of any information which they incorporate in their work. The following are some examples of academic misconduct:

- Cheating/using unfair means in examinations
- Significant paraphrasing in written academic work that is unacknowledged
- Unacknowledged use of information or ideas unless such ideas are commonplace
- Citing sources which student has not read or referred to
- Breaching the word limit of assignments and mentioning wrong word count
- Plagiarism

Plagiarism. Plagiarism is a serious academic offence. Plagiarism is the use of someone else's ideas, words, projects, artwork, phrasing, sentence structure or other work without properly acknowledging the ownership (source) of the property (item). Plagiarism is dishonest because it misrepresents the work of someone else as one's own. It is intellectual theft as it robs others of credit for their work. Plagiarism takes many forms including:

- Using someone else's words without putting those words in quotation marks and providing full information about their source, sufficient information so that another person could easily locate the words that are being quoted, whether it is in an article, a book, or on the web.
- Using unique, original ideas, phrases, sentences, paragraphs, or other materials, etc. from a single source or a variety of sources such as a text, journal, web page, electronic source, design, artwork, etc. in one's work without citing all sources. For a student found plagiarizing, the punishment will be a failing grade in the assignment without the right to redo the assignment up to a failing grade in the course.

Examples of Cheating. Acts of cheating include, but are not limited to, the following:

1. Copying from another student's paper during an exam, or allowing or encouraging another student to copy from your paper during an exam.
2. Having someone else take your exam in your place, or taking an exam for someone else.
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Violations of plagiarism are subject to evaluation according to the criterion of "reasonable doubt". The student's right to appeal and the procedures to be followed in carrying out the appeal of the University's decision is clearly stated in the *Student Handbook*.

Any violations of the University's academic rules, regulations or directives are reported to the Deputy Vice Chancellor Academic Affairs and may result in one of the following

disciplinary measures.

- Verbal or written warning
- Repeating the term
- Dismissal from the University

Please refer to the relevant section in the *Handbook* and ensure a clear understanding of the provisions of the University honor code and honor system in order to avoid infringement of the policy and attendant penalization.

B. Concerns about grades or other course matters. Students are responsible for their learning experiences. If you are concerned about a class matter, first discuss it with the instructor. If the matter is not resolved, the next step is to meet with the Program Chair. If you still have a concern, meet with the Dean. The matter is likely to be resolved before it reaches that point, but if it is not, then the following positions are next on the organization chart: the Deputy Vice Chancellor for Academic Affairs, and, finally, the Vice Chancellor. Students who decide to “jump to the top” will be referred back to the appropriate next step.

C. Assignments. University policy is that assignments are due on the date assigned. Instructors may refuse to accept late assignments or lower the grade that would be otherwise given.

D. Attendance. University policy is that students are to attend all classes and to arrive on time. Verified emergencies may require an absence or delay, but habitual tardiness or absence affects your learning and disrupts the class. Your presence is important since student contributions are a significant part of classroom activity and absence deprives others of your contributions.

According to current University Regulations for attendance,

Student with 2 absences: receives 5% warning

Student with 3 absences: receives 10% warning

Student with 5 absences: receives 15% and fails the course

E. Mobile Phones:All mobile phones, pagers and/or other communication devices should be turned off before entering the classroom.

F. Diversity and the Use of English. English is the common language of the AURAK campus, the use of which includes everyone. It is the only language to be used in the classroom. AURAK brings together students and faculty from diverse cultural and linguistic backgrounds, which is one of the strengths of the university. This diversity provides an opportunity to share our different experiences and enlarge our understanding of the world. Classroom discussions and other activities are to be conducted with courtesy and civility and respect for one another and for our differences.



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